

**MINUTES OF THE REGULAR BOARD MEETING
LAKETON TOWNSHIP BOARD OF TRUSTEES**

November 20, 2025

6:00 p.m.

Laketon Township Hall

CALL TO ORDER

The Supervisor called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Fireman Jack led in the Pledge of Allegiance to the Flag.

ROLL CALL

Members Present: West, Arter, Zaagman, Anderson, Achterhoff

Members Absent: None

MINUTES

- **Proposed Minutes of the Regular Board Meeting, October 16, 2025.**

A motion to approve the minutes and place them on file was made by West and supported by Zaagman. **Motion Approved. Minutes Placed on File.**

REPORTS

- Permit
- Treasurer
- Ordinance/Zoning Enforcement
- Muskegon County Sheriff's Dept
- Muskegon Charter Twp Fire Dept
- MISS Dig Tickets

A motion to approve the reports was made by Zaagman and supported by Anderson.

Motion Approved. Reports Placed on File.

PRESENTATIONS - None

COMMUNICATIONS

- Staff Report from Zoning Adm – Planning Commission Yard Sale Ordinance
- Letter from West Michigan Burial Vault – 2026 Rate Increase

PUBLIC COMMENT (On an Agenda Item) - None

UNFINISHED BUSINESS

Item 25-27 Proposed C-N-C quote to replace Township Hall lights with LED Fixtures. A motion to TABLE this item until additional quotes are received was made by Achterhoff and supported by West. **Motion Carries. Proposal TABLED.**

NEW BUSINESS

Item 25-39 Proposed resolution approving Refunding Contract – Bond Water Resolution Policy. A motion to approve resolution was made by Achterhoff and supported by Zaagman.

ROLL CALL:

Ayes: Anderson, Zaagman, Arter, West, Achterhoff

Nayes: None

Motion Carries. Resolution Approved.

Item 25-40 Proposed resolution to amend Appendix B to the Uniform Water Rate Ordinance, entitled “Rates and Charges” to revise the ready-to-serve (RTS) charge and commodity charge upon the recommendation of the Muskegon County Regional Water System Policy Board. A motion to Approve resolution was made by Achterhoff and supported by West.

ROLL CALL

Ayes: West, Arter, Zaagman, Anderson, Achterhoff

Nayes: None

Motion Carries. Resolution Approved.

PAYMENT OF BILLS

A motion to approve the payment of bills was made by Zaagman and supported by Anderson. **Motion Carries.**

CITIZEN COMMENTS .

- Muskegon Twp Fire Department Update from Fireman Jack. No replacement yet for a new fire chief.

BOARD COMMENTS

- Treasurer West discussed the proposal for a new policy regarding pennies.
- Supervisor Arter shared information on potential Laketon Twp families/individuals to sponsor this year for Christmas.

ADJOURNMENT

A motion to adjourn the meeting at 6:24 p.m. was made by Anderson and supported by West. **Motion Carries.**

Respectfully Submitted,

Christina Achterhoff, Clerk
Laketon Township
Approved: December 18, 2025

