

**MINUTES OF THE REGULAR BOARD MEETING  
LAKETON TOWNSHIP BOARD OF TRUSTEES  
December 18, 2025  
6:00 p.m.  
Laketon Township Hall**

**CALL TO ORDER**

The Supervisor called the meeting to order at 6:02 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. Zaagman led in the Pledge of Allegiance to the Flag.

**ROLL CALL**

**Members Present:** West, Arter, Zaagman, Anderson, Achterhoff  
**Members Absent:** None

**MINUTES**

- **Proposed Minutes of the Regular Board Meeting, Nov 20, 2025.**

A motion to approve the minutes and place them on file was made by Anderson and supported by Zaagman. **Motion Approved. Minutes Placed on File.**

**REPORTS**

- Permit
- Treasurer
- Ordinance/Zoning Enforcement
- Muskegon County Sheriff's Dept
- Muskegon Charter Twp Fire Dept
- MISS Dig Tickets

A motion to approve the reports was made by Achterhoff and supported by Anderson. **Motion Approved. Reports Placed on File.**

**PRESENTATIONS - None**

**COMMUNICATIONS**

- 2026 Township Observed Holiday Schedule

**PUBLIC COMMENT (On an Agenda Item) - None**

**UNFINISHED BUSINESS**

**Item 25-27 Proposed C-N-C quote to replace Township Hall lights with LED Fixtures.** A motion to TABLE this item until additional quotes are received was made by Anderson and supported by Zaagman. **Motion Carries. Proposal TABLED.**

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**NEW BUSINESS**

**Item 25-41 Proposed Laketon Township Cash Rounding Policy.** A motion to approve policy was made by Achterhoff and supported by West.

**Motion Carries. Policy Approved.**

**Item 25-42 Proposed Cemetery Schedule A – Rates and Fees Resolution.**

A motion to approve resolution was made by Achterhoff and supported by Zaagman.

**ROLL CALL**

Ayes: Anderson, Zaagman, Arter, West, Achterhoff

Nayes: None

**Motion Carries. Resolution Approved.**

**Item 25-43 Proposed Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2026.** A motion to approve poverty exemptions for 2026 was made by Achterhoff and supported by West.

**Motion Carries. Proposal Approved.**

**Item 25-44 Discussion on Township Property V/D Fenner Rd (61-09-011-400**

**0039-00).** A motion by Anderson for the township supervisor to obtain a appraisal for the property was supported by Zaagman.

**Motion Carries.**

**Item 25-45 Proposed Fiscal Year 2026 Municipal Senior Millage Funding.** A motion to allocate the funding to: Muskegon Farmers Mkt, Laketon Twp Yard Waste, and to Muskegon County Prosecutor's Senior Task Force Program.

**ROLL CALL:**

Ayes: West, Arter, Zaagman, Anderson, Achterhoff

Nayes: None

**Motion Carries. Funding Approved.**

**Item 25-46 Proposed reappointments to Planning Commission: Paul Hoppa and Suzanne Lockwood-Hayes.** A motion to approve reappointments was made by Achterhoff and supported by West. **Motion Carries.**

**Item 25-47 Proposed reappointment to Zoning Board of Appeals: Adam Rosema.** A motion to approve reappointment was made by West and supported by Zaagman. **Motion Carries.**

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**PAYMENT OF BILLS**

A motion to approve the payment of bills was made by Anderson and supported by Zaagman. **Motion Carries.**

**CITIZEN COMMENTS**

- Kim Cole, Mason County Sheriff, announced he's running for the Michigan State Senate (currently served by Jon Bumstead who is term limited).
- Barry Conrad 1879 Bear Lake Ct – inquired about the township property on Fenner Rd
- Fire Inspector Jack with Muskegon Charter Township - update

**ADJOURNMENT**

A motion to adjourn the meeting at 6:24 p.m. was made by West and supported by Achterhoff. **Motion Carries.**

**Respectfully Submitted,**

**Christina Achterhoff, Clerk**  
**Laketon Township**

**Approved: January 15, 2026**