



Zoning Board of Appeals Application

Laketon Township
2735 W Giles Rd
Muskegon, MI 49445
Phone: 231-744-2454
Fax: 231-744-2506

Applicant Information:

Name: _____

Organization/ Company: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number: _____

Property Owner (if different than applicant):

Name: _____

Address: _____

Ownership Documentation (Deed, Land Contract, Other legal Document) MUST be provided.

Property Information:

Property Address: _____ City: _____ State: _____ Zip Code: _____

Parcel Number: _____

Property (Lot) Size: _____ Zone District: _____

Current Use of Property (circle one): Residential / Commercial / Industrial / Vacant / Multi-Family

Current Zoning Ordinance Regulations: Zoning District: _____

Min. Lot Area: _____ Min. Lot Width: _____

*Max. Building Height: _____ *(to building peak)
*Max. Lot Coverage: _____ *(including driveways, decks, etc.)

Min. Front Yard Setback: _____ Min. Rear Yard Setback: _____

Min. Side Yard Setback: _____ Min. Dwelling Unit Size: _____

*Land Use: _____ Other: _____
*(single family dwelling, storage, farm, etc.)

***With all requests, a plot plan drawn to scale showing lot, location of existing buildings, proposed buildings, and any additions to existing buildings, plus distances from property lines is required. Any application turned in without a plot plan will be considered incomplete.**

All incomplete applications will be returned.

1. State the reason for the request/appeal. What are you attempting to do and why? (state what the ordinance requires, what you are proposing and the ordinance section your request/appeal pertains to)

2. List the specific hardship(s) or physical difficulties related to your request/appeal:

3. What are the unique conditions which apply to your request/appeal as opposed to other properties in your area?

4. If your request/appeal were to be granted, what effect would it have on the surrounding area?

5. Will it hamper access by emergency vehicles or personnel? **(circle one)** Yes / No

6. Describe the effects on the property if the request/appeal is not approved:

7. Please list any other comments or concerns relating to this request/appeal:

The Zoning Board of Appeals meeting will be scheduled to take place in approximately 30 to 40 days after receipt of ALL required forms, information and fees.

THIS DOCUMENT MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC

PLEASE READ AND SIGN BELOW: I hereby grant permission for members of the Laketon Township Planning Commission, Zoning Board of Appeals or Board of Trustees to enter the above described property (or as described in the attached) for the purposes of gathering information related to this application/request/proposal/appeal. (Note to applicant and/or owner: This is optional and will not affect the decision on your application.)

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF OWNER (IF DIFFERENT THAN APPLICANT)

DATE

ACKNOWLEDGEMENTS AND CERTIFICATIONS:

- It is hereby acknowledged that the applicant(s) and/or owner(s) have fully read and completed the above application.
- It is also understood that in the case of cancellation or failure of the applicant, owner or his/her representative(s) to appear at the hearing, all fees will be forfeited.
- The applicant and owner (if different than applicant) are both aware of this application and agree to apply for this variance and/or appeal.
- The applicant and owner, both hereby attest that the information on this application form is, to the best of their knowledge, true and accurate.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF OWNER (IF DIFFERENT THAN APPLICANT)

DATE

STATE OF MICHIGAN
COUNTY OF MUSKEGON

The foregoing instrument was acknowledged before me this _____ day of _____ in the year _____, by _____, the above named.

Notary Signature

Notary Printed Name

Notary Public, Muskegon County, MI

My Commission Expires: _____



Property Sketch

(a complete and accurate drawing is required for all residential permits)

Date: _____ Subject property address and parcel number: _____

Please Show and label:

- Property lines
- All setback (from front, side & rear property lines)
- All structures (house, garage, shed, deck, etc.)
- Approximate edge of any wetlands on the property
- County drains or bodies of water on property
- Driveways
- Easements
- * Electrical lines (if over pools)
- * Fences & gates
- * Pool
- * Septic field and reserve field locations
- * Streets
- * Well locations